



MORARJI DESAI NATIONAL INSTITUTE OF YOGA

(An autonomous organization under Ministry of AYUSH, Govt. of India)

68, Ashok Road, Near Gole Dak Khana, New Delhi – 110 001

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File No.MDNIY/S&P/2013-14/428

Dated: 05th July, 2017

Notice Inviting Tender (NIT) for printing and supply of 20 types of Brochures (5000 each) in the Institute (Annual Contract)

Morarji Desai National Institute of Yoga (an autonomous organization under the Ministry of AYUSH, Govt. of India, New Delhi) invites sealed quotations only from the firms registered/empanelled with Dte. of Printing, Govt. of India, Nirman Bhawan New Delhi/Dte. of Advertising & Visual Publicity (DAVP) Govt. of India, New Delhi having long standing presence in the Printing work of different kinds to Govt. offices, corporate offices etc. for the printing and supply of 20 types of Brochures (5000 each) in the Institute (Annual Contract), as per specimen available with MDNIY and quantity of item at Annexure-‘A’ Details of 20 types of Brochures is at Annexure-‘B’.

Schedule of Invitation of bid:

Date of Issuance of NIT	05.07.2017
Last date and time of submission of bid document	25.07.2017 up to 02.00 PM
Bid document to be submitted to	Director, Morarji Desai National Institute of Yoga, 68, Ashok Road, New Delhi-110001
The EMD to be submitted	Rs.10,000/- (Rupees ten thousand only) will be submitted in favour of “Morarji Desai National Institute of Yoga” through Bank Draft/ Pay Order only
Tender Fee to be submitted separately	Rs.500/- (Rupees five hundred only) will be submitted in favour of “Morarji Desai National Institute of Yoga” through Bank Draft/ Pay Order only
Date and time of opening of Bid document	25.07.2017 at 02.30 PM

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Terms & Conditions are mentioned below:

1. **The Sealed Technical quotation/ bid with the EMD amounting to Rs. 10,000/- (Rupees Ten Thousand Only) in favour of “Morarji Desai National Institute of Yoga” through Bank Draft/Pay Order only, with supporting self attested copies of (i) PAN, TAN/TIN, (ii) Registration Certificate with Dte. of printing /DAVP will be submitted addressed to the Director, Morarji Desai National Institute of Yoga (MDNIY), super scribing on the top of envelop as “Quotation for Printing and Supply of Brochures in MDNIY” should reach this office latest by 25.07.2017 up to -2.00 pm.**
2. **The firm shall submit the separate Tender Fee in the mode of Demand Draft/Pay Order amounting to Rs.500/- (Rs. Five Hundred only) in favour of “Morarji Desai National Institute of Yoga” along with Bid. The financial bid shall not be considered, if the requisite cost of Tender Document is not paid by the firm.**
3. **EMD will be exempted under Rule, 170 of GFR-2017, only for the firms those are registered with MSME or are registered with the Central Purchase Organization or the concerned Ministry or Department. However, Tender fee will be applicable for all applying firms.**
4. The quotations will be opened on the same date i.e. 25.07.2017 at 02.30 pm in the presence of the bidder(s) or their nominated/authorized representative, if present.
5. Quotations received after closing date and time will not be entertained
6. The prospective bidder(s) who must be registered with Dte. of Printing, Govt. of India/DAVP and are established suppliers in the trade/market for the last 2 years may like to visit MDNIY & see the size, colour, specimen/ design & finishing of the above mentioned items available in MDNIY before submitting the bid, during all working days from 10 am -05 pm except closed holidays.
7. The bidder shall submit the quotation letter against the item mentioned above, with EMD and Tender Fee, with all documents (self attested) and Financial Bid quoting rate against item separately without which the quotation will not be entertained and considered.
8. The firm which has quoted the lowest rates and are successful in getting the award letter but are unable to accept the contract due to any reason, their EMD will stand forfeited.
9. **The rates once approved and accepted, inclusive of material, creative designing and delivery at door step etc., will be valid initially for a period of one year from the date of issuance of the 1st work order including supply of additional quantity of all or any of the item(s) from time to time at a later date, on the same rates, terms & conditions as may be decided by the MDNIY.**
10. The quantity mentioned against each item may be increased/decreased as may be decided by MDNIY.

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11. If the delivered printed material(s) is/or found to be defective or not as per specifications the same shall be returned & replaced at the firms cost & no payment will be made by MDNIY for such replacement.
12. The most important & critical part and essence of the contract & issue of award letter to the successful bidder(s) is the timely delivery, within 10 days from the date of placing confirmed work order, of the finished printed work/material, as ordered, within the scheduled date & time.
13. The EMD of the successful bidder awarded the contract shall be kept as Performance Security during the currency period to safeguard the interest of the Govt. to ensure that the supplier supply the good quality product/items un-interrupted ordered by MDNIY. The EMD kept as Performance Security shall be refunded to the bidder after 60 days of the completion of contract period.
14. CDR files, Curved CDR files, PDF with high resolution and PDF with small size of about 2 MB but with clarity may be provided to the Institute.
15. The payment will be made as per Govt. Rules & Procedure.
16. The institute reserves the right to accept or reject any quotation without assigning any reason thereof.
17. All the disputes shall be subject to Delhi Jurisdiction only.

Note: The Printers those empanelled with Directorate of Printing, Govt. of India, Nirman Bhawan, New Delhi and/or DAVP can only send their quotations. (PLEASE ATTACH PROOF)

Yours faithfully

(Bimalesh Kumar)
Administrative Officer

Annexure-‘A’

Financial Bid

Sl. No.	Specification	Original printing rate (each)	Re-printing rate (each)	Addl. Rates for ±4 pages
1.	Size: 5½” x 8½” Pages: 08 (eight) Paper Quality: 130 GSM Glossy. Printing: Four colour Offset Printing. Binding: Center stapling. Qty.: 5000 No. copies each			
2.	VAT/GST, if any			

Signature with seal

Annexure-‘B’

Sl. No.	Particulars	Language	No. of brochure
1.	Brochure Migraines	English	5000 Nos.
2.	Brochure Epilepsy	English	5000 Nos.
3.	Brochure Obesity	English	5000 Nos.
4.	Brochure Sinusitis	English	5000 Nos.
5.	Brochure Irritable Bowel Syndrome	English	5000 Nos.
6.	Brochure Hypertension	English	5000 Nos.
7.	Brochure Arthritis	English	5000 Nos.
8.	Brochure Coronary Artery Disease	English	5000 Nos.
9.	Brochure Low Back Pain	English	5000 Nos.
10.	Brochure Bronchial Asthma	English	5000 Nos.
11.	Brochure Diabetes Mellitus	English	5000 Nos.
12.	Brochure Dhyana	English	5000 Nos.
13.	Brochure Yogasana	English	5000 Nos.
14.	Brochure Pranayam	English	5000 Nos.
15.	Brochure Stroke & Paralysis	English	5000 Nos.
16.	Brochure Cervical Spondylosis	English	5000 Nos.
17.	Brochure Parkinson	English	5000 Nos.
18.	Brochure Anxiety Disorders	English	5000 Nos.
19.	Brochure Depression	English	5000 Nos.
20.	Brochure Alcohol Dependence	English	5000 Nos.