



MORARJI DESAI NATIONAL INSTITUTE OF YOGA

(An autonomous organization under Ministry of AYUSH, Govt. of India)

68, Ashok Road, Near Gole Dak Khana, New Delhi – 110 001

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Date: 09th Jan., 2020

EXPRESSION OF INTEREST

(Canteen Service)

The Morarji Desai National Institute of Yoga (MDNIY) invites “Expression of Interest” in the prescribed tender forms, from Specialized Firms/Reputed Contractors with adequate experience and financial capability for running a departmental Canteen and Provide CATERING SERVICE AT MORARJI DESAI NATIONAL INSTITUTE OF YOGA, 68, ASHOK ROAD, NEW DELHI – 110001.

2. Scope of the proposed work and other requirements connected to the contract, including the formats of the bids, terms and conditions of the contract, etc., are enclosed to this Tender Invitation, as per the following details:

| | | |
|----|--|-------------------|
| 1 | INSTRUCTION FOR BIDDERS | Annexure-I |
| 2 | ELIGIBILITY AND EXPERIENCE CRITERIA | Annexure-II & III |
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3. The entire tender document including all annexures, will be part of the Technical Bid.

INSTRUCTIONS TO BIDDERS

1. This shall contain the entire tender document, with each page signed with the Rubber Stamp of the Bidder. All other required supportive documents towards eligibility and experience criteria shall be submitted. No price shall be mentioned in this document anywhere. If price is mentioned in the technical bid, the offer is liable to be rejected. All prospective bidders are requested to download required document very carefully as eligibility criteria of all bids depends on the uploaded documents.
2. No conditional bid will be accepted. The EMD will be refunded to the unsuccessful bidders as soon as practicable after a decision has been taken on the Tender and to the successful bidders after furnishing the required security deposit for the contract without paying any interest by MDNIY.
3. The tender must be in the prescribed formats only and shall be accompanied with all other necessary documents. The offers with any corrections/deviation in prices either in words/figures shall be summarily ignored. The conditional offer (s) shall, in no case, be accepted.
4. **The work shall be awarded to a single firm which gets consolidated the highest score (Technical and Financial Bid) as per Annexure-III.**
5. The financial bid will be opened only for those bidders who will be technically qualified in technical bid fulfilling all the eligibility criteria. The past performance of the bidders with user Departments will be important criterion in evaluating the technical bid. MDNIY has the right to reject all or any of the quotations, and the decision of Director, MDNIY in the matter shall be final/binding.
6. The successful bidder shall have to deposit Rs.25,000/- as performance security and within the time frame indicated by the MDNIY so that formal award letter may be issued to successful contractor.
7. For any clarification (s) as to the tender/scope of work or inspection of the premises, the prospective bidders may contact Administrative Officer, MDNIY with prior appointment on phone No. 011-23721472 on any working day between 3 to 4 PM.
8. Payment of wages/salary of the workers would be made by the firm directly into the Bank account of the worker through NEFT, only.

9. The firm shall provide decent uniform to all its workers with the sign mark/logo of the Agency.
10. No interest on Security Deposit and earnest money deposit shall be paid by the MDNIY to the tenderer.
11. The firm is being permitted to give tenders in consideration of the stipulations on his part that after submitting his tenders, he will not resile from his offer or modify the terms and conditions thereof. If the tenderer fail to observe and comply with the stipulation the aforesaid, amount of EMD/Performance Security will be forfeited by the MDNIY. In the event of the offer made by MDNIY and the tenderer is not accepted, the amount of earnest money deposited by the tenderer will be forfeited by the MDNIY.
12. The EMD of unsuccessful bidders will be returned without interest within 90 days.
13. The performance security shall be valid till all contractual obligations are fulfilled by the firm. The same shall stand forfeited in case of cancellation of the contract for any breach of contract or for any deficiency in the performance noticed during the period of the contract.
14. In case any bidder quotes Licence fee less than Rs.1,000/- will be treated as unresponsive and such bid will be rejected.
15. The tenderer are liable to be ignored if complete information as required is not given therein or if the particular asked for in the schedules to the tenders is not fully filled in. Individual signing the tenders or other documents connected with the contract may specify whether he signs it in the capacity of (i) a sole proprietor of the firm or constituted attorney of such sole proprietor, or (ii) a partner of the firm if it be partnership in which case he must have authority to refer to arbitration dispute concerning the business of the partnership whether by virtue of the partnership agreement of power of attorney or (iii) constituted attorney of the firm if it is a company.
16. In case of partnership firms, where no authority has been given to any partner to execute the contract/agreement concerning the business of the partnership, the tenders and all other related documents must be signed by every partner of the firm. A person signing the tenders form or any other documents forming part of the contract on behalf of another shall be deemed to warranty that he has authority to bind such other and if, on enquiry it appears that the person so signing had no authority to do so, the MDNIY shall without prejudice to other civil and criminal remedies cancel the contract and hold the signatory liable for all costs and damages. Each page of the tenders and the schedules to the tenders and annexure, if any, should be signed by the tenderer.
17. Acceptance by the MDNIY will be communicated by FAX/Telephone/Email letter or any other form of communication. Formal letter of acceptance and work order of the Tenders will be forwarded as soon as possible, but the earlier instructions in the FAX/Telephone/Email letter etc. should be acted upon immediately.
18. Successful Tenderer will have to enter into a detailed contract agreement with MDNIY on non-judicial stamp paper of Rs.100/- for work.

19. If the date up-to which the tender is open for acceptance is declared to be a holiday the Tenders shall be deemed to remain open for acceptance till the next working day.
20. If the date fixed for opening of Tenders is subsequently declared a holiday, the tenders will be opened on the next working day on the same time following the holiday but there will be no change in the time for opening indicated above.
21. All the necessary documents pertaining to the eligibility of the Tenderer need to be provided, failing which the bid of that tenderer is deemed to be invalid.

ELIGIBILITY AND EXPERIENCE CRITERIA

1. Tenderer **should have minimum 3 years similar experience** on the date of submitting the tender, in providing catering services with natural/healthy food for full day for at least 100 persons by Canteen in **AYUSH Ministries/Central Govt. offices/State Govt. office/Public Sector Organisation/Autonomous Body/University.**
2. Turnover of the applicant from catering Services (as mentioned in 1 above) during **last three years should not be less than Rs.3.00 lakh annually.**
3. Tenderer shall have the **GST and canteen valid registration no./license No.**
4. Should have a **valid license of FSSAI** (Food Safety & Standard Authority of India.) for providing Catering Services and should be registered with shops and establishment Act.
5. Applicant should have **well-established office in Delhi & Delhi NCR etc.**

Evaluation and selection of the proposal

A committee constituted by the MDNIY will evaluate the Technical bids as per Annexure-VI. Financial bids will be opened those firms fulfilling the criteria at as per Annexure-VI. Thereafter, successful bidders shall be evaluated as per Evaluation Matrix Sheet (Annexure-III.)

Evaluation Matrix (Technical bid)

| Sl. No. | Criteria | Max. Marks | Required documents | Remarks |
|---------|---|------------|---|---------|
| 1. | Age of Company – Years with positive net worth from last 3 years. <ul style="list-style-type: none"> 10 years and above – 05 marks 05-10 years – 03 marks | 05 | Attach necessary proof | |
| 2. | Experience in AYUSH Ministries/Central Govt. offices/State Govt. office/Govt. Educational Institution/College, etc. for the last 03 years. <ul style="list-style-type: none"> 06 and above organizations – 05 marks 3-6 organizations – 03 marks | 05 | Attach necessary proof | |
| 3. | Experience for the last 03 years in providing catering services with natural/healthy food viz. (1) Fruit Salad, (2) Sprout Salad, (3) Sweet Dalia with milk, (4) Salted Dalia, (5) Fresh Fruit Juice, (6) Fresh Vegetable Juice, (7) Idly, (8) Poha, (9) Whole Wheat Sandwich and (10) Any organic Food. <ul style="list-style-type: none"> 10 & above items – 10 marks 5-10 items – 05 marks | 10 | Attach necessary proof, which should be certified/ authenticated by the concerned organization. | |
| 4. | Annual Turn Over (last 03 years) <ul style="list-style-type: none"> 05 lakh and above – 10 marks Below 05 lakhs – 05 marks | 10 | Attach necessary proof | |
| 5. | Minimum employee strength. <ul style="list-style-type: none"> 20 and above – 10 marks 15-20 – 07 marks Below-15 – 05 marks | 10 | Attach necessary proof | |
| 6. | Demo/Presentation of quality of items in front of Committee | 30 | | |
| | Total: | 70 | | |

Evaluation Matrix (financial bid)

| Sl. No. | Criteria | Max. Marks | Required documents | Remarks |
|---------|--|------------|--------------------------|---------|
| 1. | H-1 firm – 30 marks H-2 firm – 25 marks H-3 firm – 20 marks H-4 firm – 15 marks H-5 and above – 10 marks | 30 | Attached necessary proof | |

Note: After evaluation of the technical and financial scores of the bidders. In case, the firms are gained same score, the preference will be given to the firm who gained maximum score in providing catering services with natural/healthy food.

TENDER FOR THE CONTRACT FOR JOB WORK/SERVICE CONTRACT FOR MORARJI DESAI NATIONAL INSTITUTE OF YOGA, 68, ASHOK ROAD, NEW DELHI – 110001.

TERMS & CONDITIONS

1. The bid should be valid for 90 days from the date of opening of tender.
2. The tender should be accompanied with earnest money of Rs.25,000/- in the form of DD in favour of Morarji Desai National Institute of Yoga payable at New Delhi. If the validity of the tender is extended, the validity of the earnest money will also have to be suitably extended by the tenderer failing which tender shall not be considered.
3. The successful bidder will have to submit a performance security of Rs.25,000/- before the issue of award letter. This will be released after satisfactory completion a contract without paying any interest by MDNIY.
4. The successful bidder will have to execute an agreement on non-judicial stamp paper of Rs.100/- of the contract before undertaking the awarded contract/job.
5. The contract for running canteen of MDNIY will initially be for a period of one year which may be extended on yearly basis on satisfactory performance of the agency/contractor, for a maximum period of 2 more years or year on year basis after seeking approval of the Competent Authority, MDNIY on same rate, terms & conditions subject to satisfactory report of the contractor.
6. The contractor shall provide catering service from the allocated area as per the terms and conditions. The agency will not be sublet the contract. In case, it is found that the contract has been sublet, the contract may be terminated and performance security may be forfeited.
7. In case either party desires to discontinue with the contract, a three-month notice will have to be given by either side.
8. The license fee shall be paid to service section before expiry of 7 days of each month. If, this day falls any holiday or declared holiday by the Govt. than immediate previous working day shall be considered for payment of license fee to MDNIY by the contractor. Failing which, a penalty @ 2% of monthly license fee shall be imposed on the contractor for each day till the receiving of license fee to MDNIY.
9. The contractor shall confine its operations for running the Canteen in the space earmarked to it.
10. The contractor will display the approved rates of all the eatable articles to be sold by him in the canteen. Eatable left over at the end of the day shall not be sold the next day. The contractor will also serve the article during the committee/meetings, as and when required on the rates approved by the MDNIY.

11. The contractor will provide credit facility in respect to food/refreshment served in the conference/meeting held in MDNIY. The credit bills will be raised to the MDNIY and payment shall be made within 30 days after the submission of bills.
12. The contractor will not increase the rates of service items during the period of contract without the permission of Competent Authority/Management Committee.
13. MDNIY shall provide with Electricity, Water, Furniture, etc., free of cost (as per list enclosed). The contractor will arrange crockery, cutlery, kitchen utensils, gas stove, cylinder etc. at his own cost. The crockery should be properly cleaned and in good condition. The Electricity will not be used for cooking purpose.
14. Any other kitchen equipment, utensil, electronic/electrical item etc., if required shall be arranged by the contractor on his own cost, with the permission of Competent Authority, MDNIY.
15. The contractor will be responsible to observe the provisions of the labour laws and food items/food safety laws in force. He will keep the kitchen, canteen, dining hall always in a neat & clean conditions. Eatables will be prepared under hygienic conditions.
16. The Management committee, nominated by the MDNIY, has right to inspect the facilities maintained and food items sold/served by the Agency, anytime, in presence of representative of the agency. Inspection report of such inspection will be shared for taking appropriate remedial measures.
17. The contractor will address general complaints received from the users of Canteen regarding operations of the canteen. A Complaint/Suggestion Box shall be obtained in the Canteen, which will be opened by Canteen Committee twice in a month. Contractor will attend to the complaints/suggestions in consultation with the Canteen Committee or its representative nominated by Canteen Committee.
18. For the preparation of eatables, only groundnut or sunflower refined oil of reputed brand will be used, only. The quality of the food items prepared and served by the contractor in the Canteen shall conform to the standards as prescribed. Further contract shall also ensure the following:-
 - I. Monosodium glutamate shall not be used in any of the food preparations.
 - II. All fruits and vegetables and other ingredients shall be of standard quality.
 - III. Fruits and vegetables are to be washed in potassium permanganate solution.
 - IV. Chipped crockery/stained cutlery shall not be used.
19. Water will be supplied free of cost for cleaning utensils, cooking of food and keeping the premises clean and tidy by MDNIY.
20. Electricity will be supplied free of cost in dining hall & kitchen for fridge, water cooler, hot case/microwave by the MDNIY. Electricity shall not be used for cooking purposes.
21. The MDNIY will provide infrastructure facilities including Air Conditioners and necessary furniture, free of cost and the same shall be cleaned daily and should be maintained in the good condition by the Contractor during the contract and the same will

- be returned to the MDNIY in workable condition at the time of the completion of contract. Any loss or damage in this regard will be recovered from the contractor from time to time.
22. No unlawful activities will be carried out by the contractor or his worker in the canteen and in the MDNIY premises. Drinking of alcohol etc. and smoking shall not be allowed by the contractor or his workmen or any customer in the Canteen. Narcotics/Alcohol/any banned substance etc. shall not be sold by the contractor in the Canteen.
 23. The contractor shall ensure deployment of sufficient staff and replacement of their strength for the smooth functioning of the Canteen as well as for serving of food items in the Canteen. The staff should wear proper uniform, gloves, cap & apron etc. The contractor shall provide proper uniform & safety equipment to its staff at his own cost.
 24. An authorized executive of the contractor shall be present for managing the catering services at all times during the operational times hours i.e. 7.00 A.M. to 8.00 P.M. (Monday to Saturday) in the Canteen, unless services are required by department, MDNIY beyond that time for which information will be provided in advance. Night stay in the Canteen premises of the staff/workers deputed by the Contractor shall not be allowed in any circumstances. Contractor will also operate the Canteen on Sunday or other holidays, if required and so desired by the MDNIY. The MDNIY will inform the agency a day in advance.
 25. Any dispute arising between users of the Canteen and Contractor shall be addressed to the Management Committee of the Canteen by the Contractor or Users. The contractor/vendor shall indemnify and keep indemnified MDNIY against all duties/liable whatsoever and shall comply with all statutory obligations in force without any liability of MDNIY.
 26. The contractor shall ensure that the persons deployed in Canteen of MDNIY premises are of good character, well behaved and otherwise competent and qualified to perform the work. All persons working in the Canteen of MDNIY premises shall all times and for all purposes be deemed to be employees of the Contractor/Firm and MDNIY shall have no liability on this account in any manner and the Contractor shall be responsible for their remuneration, wages and any other benefits etc.
 27. Contractor will bear the cost, throughout the term of the contract, for a comprehensive general liability insurance covering injury to or death of any person(s) occurring in the areas of operation, caused by negligence on the part of the agency or its workmen. In case of failure to perform their obligation/duties under the agreement, MDNIY will not be responsible for any consequence due to default in this regard by the Agency. MDNIY shall not be at risk on any account in respect to labour engaged by Agency.
 28. The Director, MDNIY, reserves the right to accept or reject any or all tenders without assigning any reason thereof.
 29. The Director, MDNIY reserves the right to cancel the contract at any time by giving three months notice without assigning any reasons thereof.

30. In case of dispute between the parties the matter shall be referred to the Sole Arbitrator appointed by Director, MDNIY. The decision of Sole Arbitrator shall be fixed & binding in respect of any dispute between the parties. The Arbitrator proceeding shall be powered by Arbitrator and Conciliation Act, 1996, as awarded from time to time.
31. The cost of proper disposal of waste material generated in the Canteen shall be borne by the Contractor at his own Cost.
32. Any other items apart from the mentioned in Annexure-VIII of the tender document may not be sold in the Canteen without prior permission of the Director, MDNIY.
33. Fire-emergency shutdown devices and life saving equipment should not be blocked by the Contractor and access to the path to these equipments should be maintained at all time.
34. Risk Clause: In the event of any successful tender's failure to fulfill any of tender/contract obligations as per Contract/Agreement, MDNIY may entrust the job to alternate vendor and get it completed to meet the MDNIY requirement an additional expenditure, if any, including consequential cost will be fully recovered from the Contractor who failed to complete the job in line with the Contract, in addition to forfeiture of Performance Security.

Signature_____

Name & Address of the firm _____

Mobile/Telephone No. _____

E-mail:.....

TENDER FOR THE CONTRACT FOR JOB WORK/SERVICE CONTRACT
FOR MORARJI DESAI NATIONAL INSTITUTE OF YOGA, 68 ASHOK ROAD,
NEW DELHI – 110001.

(Certificate to be submitted by the bidder)

To

The Director,
Morarji Desai National Institute of Yoga,
68, ASHOK Road, New Delhi – 110001.

I/We have read all the particulars regarding the general information and other terms and conditions of the contract for catering service at Canteen of **Morarji Desai National Institute of Yoga, 68, Ashok Road, New Delhi – 110001** and agree to provide the services as detailed in the schedule herein or to such portion thereof as you may specify in the acceptance of the Tender at the rates proposed by me in this Tender and I/We agree to hold this offer open till 90 days.

I/We have understood these terms and conditions for the contract and shall provide the best services strictly in accordance with requirements laid down.

I/We agreed to the condition that the earnest money can be forfeited if I/we fail to comply any of the terms and conditions in whole or in part laid down in the Tender Form.

I/We hereby undertake that I/We are having requisite experience of 3 years for running similar departmental canteen/providing catering services in **Central Govt. offices/State Govt. office/Public Sector Organization/Autonomous Body/University/College/Institution.**

I/We hereby undertake that I/We are having a turnover of over Rs.3.00 lakh annually for last three years.

I/We hereby undertake that I/We have not been blacklisted or suspended for catering services any time anywhere by any authority.

I/We hereby undertake that every document of the technical bid is genuine and not tempered with and bear the signature and the office seal of our authorized representative or office bearer.

Date:

Yours faithfully,

Witness_____

Signature & Seal of the Tender

Address_____

Telephone No. Office

Occupation_____

Residence:

Signature of witness to contractor's Signature.

Technical Bid

| Sr. No. | Company/Firm Profile | Page number |
|----------------|---|--------------------|
| 1. | Name of the company/firm and complete registered address legal status(individual, proprietary firm, limited company or corporation) | |
| 2. | Name, designation, passport size photograph and tel. No.(s) of the contract person of office representative/office bearer – Fax No.(s) & email address | |
| 3. | Copies of last three years experience in Central Govt. offices/State Govt. office/Public Sector Organization/ Autonomous Body/University/College/Institution for running catering service. | |
| 4. | Self attested copies of the Accounts of the firm duly approved by the Chartered Accountant and a Certificate by the Chartered Accountant that the firm has turnover of more than Rs.2.00 lakhs for the 03 years 2016-17, 2017-18 and 2018-19. | |
| 5. | Registration No. of the Firm for partnership & Company | |
| 6. | PAN No. | |
| 7. | GST No. | |
| 8. | License of FSSAI (Food Safety & Standard Authority of India.) | |
| 9. | Registration No. of shops and establishment Act. | |
| 10. | Essential Certificate to be submitted by bidder as per annexure –IV | |
| 11. | Details of EMD | |

SCHEDULE OF QUANTITIES/ITEMS AND RATES TO BE SERVED IN CANTEEN,
MORARJI DESAI NATIONAL INSTITUTE OF YOGA, 68, ASHOK ROAD, NEW
DELHI – 110001

RATE LIST**Healthy Diet**

| Sr.No. | Item's Name | Rates (in Rs.) |
|---------------|-------------------------------------|-----------------------|
| 1 | Fruit Salad (200 gms) | |
| 2 | Fresh Fruit Juice – Mix (200 ml) | |
| 3 | Fresh Vegetable Juice (200 ml) | |
| 5 | Lassi (Sweet/Salty) (200 ml) | |
| 6 | Soup (100ml.) Tomato/Corn | |
| 7 | Milk – Hot (200 ml) | |
| 8 | Dalia Salted (200 ml) | |
| 9 | Dalia with Milk (200 ml) | |
| 11 | Sprouts Salad (75 gms) | |
| 12. | Lemon Tea (one cup 100 ml) | |
| 13. | Green Tea (one cup 100 ml) | |
| 14. | Sattu (fresh/packed) (100 ml) | |
| 15. | Packed juice (without preservation) | |

All Time Snacks

| Sr.No. | Item's Name | Rates (in Rs.) |
|---------------|---|-----------------------|
| 1 | Poha (1 plate) (200 gm) | |
| 2 | Samosa (1 pc) | |
| 3 | Bread Pakoda (1 pc) (paneer/Potato) | |
| 5 | Toast (Butter / Jam) (2 pc) (whole wheat bread) | |
| 6 | Sandwich (whole wheat bread) | |
| 7 | Stuffed two Paratha with Curd (100 gm) and Pickle | |
| 8 | Tea (one cup) (100 ml) | |
| 9 | Coffee (one cup) (100 ml) | |
| 13 | Special Tea (one cup) (100 ml) | |
| 15 | Curd | |
| 19 | Besan Burfi (1 pc) | |
| 20 | Laddu Shahi (1 pc) | |
| 22 | Mineral Water/Quick Snacks/Biscuits | |

Lunch

| Sr. No. | Item's Name | Rates (in Rs.) |
|----------------|--|-----------------------|
| 1 | Rajma Chawal / Lemon Rice/ Chole Chawal / Kadhi Chawal / Curd Rice Full Plate (400 gm) Half Plate (200 gm) | |
| | 02 Aalo Paratha with Dahi & Pickle | |
| 2 | <u>Student's Thali</u> (6 Phulke, Dal, Rice, 1 Veg. Sabzi) (Standard size/portion) | |
| 3 | <u>Economic Thali</u> (2 Paratha/4 Phulke, Rice, Dal, 1 Sabzi, Raita, Salad) (Standard size/portion) | |
| 4 | <u>Special Thali</u> (2 Paratha, 4 Phulke, Pulao, Dal, 2 Sabzi (Paneer + One Seasonal Veg), Papad, Raita, Salad, Sweet) | |
| 5 | Puri Sabzi – one plate (4 puris) | |
| 6 | Roti Phulka 1 pc. | |
| 7 | Paratha (plain 1 no.) | |
| 9 | Dal (1 plate) | |
| 10 | Mutter Paneer /Kofta (1 plate) | |
| 11 | Mix. Vegetable (1 plate) | |
| 12 | Aloo Dum (1 plate) | |
| 13 | Chana /Rajma Masala (1 plate) | |

(Standard portion are to be served)

South Indian Corner

| Sr.No. | Item's Name | Rates (in Rs.) |
|---------------|--|-----------------------|
| 1 | Plain Dosa with Sambhar and Chutney | |
| 2 | Masala Dosa with Sambhar and Chutney | |
| 3 | Vada Sambhar with Chutney (2 pcs) (Standard) | |
| 4 | Idly Sambhar with Chutney (2 pcs) (Standard) | |
| 8 | Veg Upama/Chatni (200 gm) | |

| Sr. No. | Item's Name | Rates (in Rs.) |
|----------------|--|-----------------------|
| 1 | High Tea (with Service) 8 pcs Kaju, 1 Sweet, 1 Mini Samosa (with Chutney/Sauce), Small Sandwich (whole wheat bread) , Juice/Tea/Coffee | |

Buffet Breakfast

| Sr.No. | Category | Item's Name | Rates (in Rs.) |
|--------|------------------------|---|----------------|
| 1 | South Indian Breakfast | Idly, Mini Dosa, Upma with Chutney and Sambhar, Fruits | |
| 2 | North Indian Breakfast | Stuffed Paratha with Curd and Pickle, Fruits | |
| 3 | Continental Breakfast | Sandwich , Toast with Butter, Jam , Juice, Soup, Fruits | |

Buffet Lunch

| Sr.No. | Category | Item's Name | Rates (in Rs.) |
|--------|-----------|---|----------------|
| 1 | Economy | Paratha / Phulke, Rice, 2 Sabzi, Dal, Raita, Salad, Papad, Pickle, Sweet | |
| 2 | Executive | Soup, Paratha and Chapati, Pulao, 2 Sabzi (Paneer+One Seasonal Veg), Dal Makhni, Raita/Curd, Sprout Salad, Papad, Pickle, Sweet, Soup, Mineral Water (250 ml) | |

Meeting/Conference Refreshment Box

| Sr. No. | Category | Item | Rates (in Rs.) |
|---------|---|--|----------------|
| 1 | Meeting/Conference Refreshment Box | One Samosa, One Sweet, Chips, Fruity/Tea/Coffee | |
| 2. | Meeting/Conference Refreshment Box (Economy) | One Samosa, Two Biscuits (good quality) Tea / Coffee | |

Note:-

- For Outside Deliveries as per order by MDNIY add Rs.10/- per Thali for packaging and delivery for (Ministry of AYUSH / other Ministries).
- Any other additional item will be provided at mutually agreed rates only.
- Standard portions are to be served.
- Tea shall be served by the Canteen Staff twice daily in Administrative and Yoga Technical Block.

EXPERIENCE FORM

List of present and past clients (Please use separate sheet for each) as per the following format:

The information provided will facilitate evaluation of your Technical Bid:

| Sr. No. | Name of the Organization with complete postal address | Name & Designation of the Contract Person with Tel/Mobile No. | Date from which the contract was awarded and date of completion of job | No. of persons deployed by your firm | No. of person served |
|----------------|--|--|---|---|-----------------------------|
| | | | | | |

Volume of business done during the last three years (please submit documentary evidence)

| Details of Annual Financial Turnover (gross) (Rs. in lakh). | 2016-17 | 2017-18 | 2018-19 |
|--|----------------|----------------|----------------|
| | | | |

Part –II

1. Earnest Money Deposit (With PAN Card No.): **Yes/No**
2. Name and address of the Firm's representative and whether the firm would be representing at the opening of the Tenders.
3. Name of the Permanent Representative to be visiting Canteen, MDNIY, regarding the contract.

Date:

Place:

AUTHORISED SIGNATORY

Please add supplementary pages to be numbered wherever need by the Tenderer.

Penalty Clause

Following penalties shall be imposed on the Contractor for infringement of various clauses of Tender Document.

| | | |
|---------------------------------|---|---------------------------------------|
| For infringement of Clause – 9 | Late deposit of License Fee | @ 2% per day of the quoted amount. |
| For infringement of Clause – 14 | Misuse of Water/Electricity | Rs. 500.00 per occasion |
| For infringement of Clause – 15 | Not providing adequate cleanliness & Sanitation | Rs. 500.00 per occasion |
| For infringement of Clause – 18 | Cooking with adulterated/prohibited/hazardous oil/Masalas/raw materials | Rs. 2000.00 per occasion |
| For infringement of Clause – 22 | Encouraging unlawful activities like drinking/gambling/smoking etc. within the Canteen premises | Rs. 2000.00 per occasion for each act |
| For infringement of Clause – 24 | Not opening/closing Canteen in stipulated time schedule | Rs. 500.00 per occasion for each act |
| For infringement of Clause – 26 | Misbehavior by Canteen Staff | Rs. 500.00 per occasion for each act |
| For infringement of Clause – 31 | Disposal of Garbage within the Campus | Rs. 2000.00 per occasion |

In addition to above, Canteen Management Committee of MDNIY reserves the right to impose sufficient penalty on any other infringement of clause, which are not covered above.

List of the items

| Sl. No. | Items | Qty. |
|---------|--------------------------------------|------|
| 1. | Fancy lights | 25 |
| 2. | Tube lights | 04 |
| 3. | Small tube light (near water cooler) | 01 |
| 4. | Exhaust fans | 02 |
| 5. | Ceiling fans | 09 |
| 6. | Chairs | 36 |
| 7. | Tables | 06 |
| 8. | VIP Table (Cabin) | 01 |
| 9. | Big Table for Juice Counter | 01 |
| 10. | Side Table | 01 |
| 11. | Blinds (Roller Blinds) | 06 |
| 12. | Fridge (Whirlpool 445 ltr.) | 01 |
| 13. | R.O. Water Purifier (Kent) | 01 |
| 14. | Water cooler (Blue Star) | 01 |
| 15. | Juicer | 01 |
| 16. | Steel racks | 04 |
| 17. | Telephone with Exten. Line | 01 |
| 18. | Fire extinguisher cylinders | 02 |
| 19. | Sub electric meter | 01 |
| 20. | Wash basin | 01 |
| 21. | Cafeteria board | 01 |
| 22. | Dustbins | 02 |
| 23. | No smoking board | 01 |
| 24. | Keys of four doors | 04 |
| 25. | Wall fan | 01 |
| 26. | Extension board | 01 |
| 27. | LPG Cylinder | 02 |
| 28. | Fire Nobs (fixed in roof) | 04 |