



## **MORARJI DESAI NATIONAL INSTITUTE OF YOGA**

(An autonomous organization under Ministry of AYUSH, Govt. of India)

68, Ashok Road, Near Gole Dak Khana, New Delhi – 110 001

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File No.MDNIY/S&P/2014-15/454

Dated: April, 2017

### **Notice Inviting Tender (NIT) for supply of different sizes of Printed T. Shirts in MDNIY**

Morarji Desai National Institute of Yoga (an autonomous organisation under the Ministry of AYUSH, Govt. of India, New Delhi) invites sealed quotations in three bid system - (EMD, Technical Bid & Financial Bid) for printing and supply of different sizes of printed T. Shirts in MDNIY, as per specimen available with MDNIY and as per specifications and quantity of each item at Annexure-‘A’

#### **Schedule of Invitation of bid:**

|   |  |
|---|--|
| <b>Date of Issuance of NIT</b>                            | <b>05.04.2017</b>  |
| <b>Last date and time of submission of bid document</b>   | <b>01.05.2017 up to 11.00 AM</b>   |
| <b>Bid document to be submitted to</b>                    | <b>Director, Morarji Desai National Institute of Yoga, 68, Ashok Road, New Delhi-110001</b>  |
| <b>The EMD to be submitted</b>                            | <b>Rs.10,000/- (Rupees ten thousand only) will be submitted in favour of “Morarji Desai National Institute of Yoga” through Bank Draft/ Pay Order only</b> |
| <b>Tender Fee to be submitted separately</b>              | <b>Rs.500/- (Rupees five hundred only) will be submitted in favour of “Morarji Desai National Institute of Yoga” through Bank Draft/ Pay Order only</b>    |
| <b>Date and time of opening of Technical bid document</b> | <b>01.05.2017 at 11.30 AM</b>  |
| <b>Date and time of opening of Financial Bid</b>          | <b>Shall be opened on 02.05.2017 at 02.30 PM only of those bidders who qualify in the Technical bid as per Check-list enclosed at Annexure-‘B’.</b>        |

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**Terms & Conditions are mentioned below:**

1. **The Sealed Technical quotation/ bid with the EMD amounting to Rs. 10,000/- (Rupees Ten Thousand Only) in favour of “Morarji Desai National Institute of Yoga” through Bank Draft/Pay Order only, with supporting self attested documents like copies of (i) PAN, TAN/TIN/D. VAT, (ii) Service Tax No. (iv) Sales Turn over, along with Audited Statement for the year i.e. 2013-14, 2014-15 and 2015-16 in one envelope & Financial bid separately in the envelope, for each item separately of the table above, shall be placed in a third envelope and will be submitted addressed to the Director, Morarji Desai National Institute of Yoga (MDNIY), super scribing on the top of envelop as “Quotation for supply of Printed T. Shirts in MDNIY” should reach this office latest by 01.05.2017 up to 11.00 am.**
2. **The firm shall submit the separate Tender Fee in the mode of Demand Draft/Pay Order amounting to Rs.500/- (Rs. Five Hundred only) in favour of “Morarji Desai National Institute of Yoga” along with Bid. The financial bid shall not be considered, if the requisite cost of Tender Document is not paid by the firm.**
3. Quotation received after closing date and time will not be entertained.
4. The rates should be inclusive of creative, Designing, Printing and Delivery charges etc.
5. **The prospective bidder(s) who must be established suppliers in the trade/market for the last minimum 02 years may like to visit MDNIY and see the colour, specimen, design and finishing of the T. Shirts, available in MDNIY before submitting the Technical and Financial Bid during all the working days from 10.00 am to 5.00 pm except closed holidays.**
6. **After checking the T. Shirt in MDNIY, the bidder shall submit the specimen/sample of T. Shirts duly stitched meeting with complete specifications, colour and design etc. and logo printed on it along with the technical bid/quotation letter with all necessary documents, without which the quotation will not be entertained and considered.**
7. **The Sample T. Shirt will be kept with the Institute as a part of Tender, which will not be returned at any stage without any cost.**
8. The amount quoted by the firm and accepted by the Institute will be final. No other charges/increase in rates will be acceptable to MDNIY at a later date, in any case.
9. The first and second proof has to be done by the firm themselves and final proof reading will be shown before stitching and printing.
10. The firm which has quoted the rates and are successful in getting award for printing of material but are unable to accept the contract due to any reason, their EMD will stand forfeited.
11. The EMD of the successful bidder awarded the contract shall be kept as Performance Security during the currency period to safeguard the interest of the Govt. to ensure that the supplier supply the good quality product/items un-interrupted ordered by MDNIY. The EMD kept as Performance Security shall be refunded to the bidder after 60 days of the completion of contract period.

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11. The approved rates will be valid for a period of one year from the date of issuance of work order.
12. The Institute reserves the right to accept or reject any quotation without assigning any reason thereof.
13. All the disputes shall be subject to Delhi jurisdiction only.

Yours faithfully,

( Dr. I.V. Basavaraddi )  
Director

Copy to:-

Consultant (C&D) – With the request to upload the same on the Institute's website and Govt. Portal.

**Financial Bid**

| <b>Sl. No.</b> | <b>Specification</b>   | <b>Original rate</b> |
|----------------|--|----------------------|
| 1.             | i) 67% Cotton and 33% Polyester/White Cloth<br>ii) 200 GSM<br>iii) Requirement: T. Shirt with Dark Blue Collar & Dark Blue Seam with design in Collar and the Sleeves.<br>iv) Logo of MDNIY on the Pocket with four Colours and ‘MDNIY’ printed on back in single colour (Dark Blue).<br>v) <b>Quantity: 4000 Nos.</b> |                      |
| 2.             | VAT, if any:   |                      |
| 3.             | <b><u>Sizes:</u></b><br>i) Small Size (S): 1250 Nos.<br>ii) Medium Size (M): 1250 Nos.<br>iii) Large Size (L): 1000 Nos.<br>iv) Extra Large Size (XL): 500 Nos.  |                      |

Signature with Seal

**Check list for submission of Technical Bid**

| <b>Sl. No.</b> | <b>Particulars</b>  | <b>Remarks/documents to be attached</b> |
|----------------|---|---|
| 1.             | Name of the Agency  |   |
| 2.             | Address of Head Offices:<br>Telephone:<br>E-Mail<br>Fax Number (if any):<br>Name(s) of the contact person(s): |   |
| 3.             | Self attested copy of PAN NUMBER  | Page No.....                            |
| 4.             | Self attested copy of D-VAT NUMBER  | Page No.....                            |
| 5.             | Self attested copy of Sales Tax Registration/Service Tax No.  | Page No.....                            |
| 6.             | Self attested copy of Audited Statement of Accounts/Form-16 for the 03 years 2013-14, 2014-15 and 2015-16.    | Page No.....                            |
| 7.             | Details of Bid Security Fee:<br>(Rs.10,000/-)   | Page No.....                            |
| 8.             | Details of Tender Fee:<br>(Rs.500/-)  | Page No.....                            |
| 9.             | Enclosed terms and conditions duly signed and stamped by the agency, if accepted.                             | Page No.....                            |

Signature with Seal