



MORARJI DESAI NATIONAL INSTITUTE OF YOGA

(An autonomous organization under Ministry of AYUSH, Govt. of India)

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Dated: 24th August, 2020

“Expression of Interest”

Subject: EXPRESSION OF INTEREST - FOR EMPANELMENT OF PRINTERS FOR THE PRINTING OF PRESTIGIOUS AND IMPORTANT PUBLICATIONS FOR ONE YEAR

Morarji Desai National Institute of Yoga (MDNIY) is an autonomous organization under Ministry of AYUSH, Govt. of India. It is a focal Institute for planning, training, promotion and coordination of Yoga education, training, therapy and research of Yoga.

Morarji Desai National Institute of Yoga (MDNIY) invites Documents for panel of reputed private printers to be formed for the printing of prestigious and important publications brought out by the Institute viz. **printing of Booklets, Certificates, Annual Report, Wall Calendar, Desk Calendar, Prospectus, Brochures, etc. of MDNIY.** The interested firms may submit their technical bids with presentation of the modals in separate **sealed envelopes** latest by **14.09.2020 at 02.00 PM** in the Institute.

A. Qualification Criteria for Empanelment of printers for the printing of Prestigious and Important publications.

1. The printing press must be in existence for the last 10 (Ten) years out of which printer must have at least 5 (five) years experience in printing of publications for Government department with supportive documents.
2. The printing press must be registered as per existing norms from Government Department or should have a Licence/Registration to run the press issued by concerned local Govt. body or Declaration before the Police Commissioner / Magistrate for running/having a press.
3. The printer should have expertise in handling high quality printing and capable of delivering jobs in tight schedule and in exigencies to deliver the jobs over the night without any compromise with the quality of printing. The printer should submit quality publications printed by their press during recent years (the sample publications must show their imprint line at appropriate place).
4. The printing press/proprietor should have PAN number issued by Income Tax Department.
5. The printing press should have GST Registration.
6. The printing press should not have been blacklisted by any Govt./Semi Govt./Govt. Undertakings/Autonomous organizations.

Contd....

B. Documents required to be enclosed with the application.

1. Self-attested copy of Registration of the Press as per existing norms from Government Department.
2. Self-attested copy of PAN issued by Income Tax Department.
3. Self-attested copies of complete Income Tax Returns filed during the last three financial years.
4. Self-attested copies of Audited Balance Sheet for the last three financial years.
5. Self-attested copy of GST registration.
6. An Undertaking stating that the printer has never been blacklisted by any Government/Semi Government/Government Undertaking/Autonomous Organizations.
7. Name, address (with residential proof), and mobile/telephone no. of the designated person(s) responsible to deal with the MDNIY in connection with printing of job to be submitted.

C. Removal from the Panel of Printer : Printer can be removed/blacklisted from the panel of printers for following reasons :

- (i) Refusal of job by an empanelled Printer,
- (ii) Inordinate delay in executing the job,
- (iii) False/forged submission of documents,
- (iv) Poor quality/unsatisfactory execution of printing,
- (iv) Short supply of printed material.

D. OTHERS:

1. The Institute reserves the right to accept/reject any or all the Applications in whole or in part without assigning any reason whatsoever and is not bound to accept the lowest bidder.
2. The Institute reserves the right to reject the material supplied at the cost of the printer in case it is of inferior quality and is not of requisite standards.
3. The Institute reserves the right to receive PDF/Open (MS Word) file of the publication alongwith high resolution photographs file used in the publications.
4. Bids received after closing date and time will not be entertained.
5. All the disputes shall be subject to Delhi jurisdiction only.

Director, MDNIY

The following proforma of the check-list has to be filled by the firm

PROFORMA FOR THE CHECK LIST

Sl. No.	Particulars	
1.	Name and Address of firm with contact nos.:	
2.	Registration No. issued from Govt.	
3.	PAN Card No.	
4.	GST Registration No.	
5.	Income Tax Returns (last three years)	
6.	Audited Balance Sheets (last 3 years)	
7.	Proofs of 5 years experience in printing work with Govt. departments	
8.	Declaration reg. not blacklisted by any Govt./Semi Govt../Govt. Undertakings/ Autonomous organizations	

I/We certify that the information furnished above is true and correct. The terms and conditions are acceptable to me/us.

Dated:

Name with Designation of Authorized Signatory & Seal of the Firm