

MEMORANDUM OF ASSOCIATION

AND

RULES AND REGULATIONS

OF THE

MORARJI DESAI NATIONAL INSTITUTE

OF YOGA

NEW DELHI

(As amended by Governing Council in its 8th meeting held on 15.01.2007)

**MEMORANDUM OF ASSOCIATION OF THE
MORARJI DESAI NATIONAL INSTITUTE OF YOGA**

1. **NAME**

The Name of the society shall be the Morarji Desai* National Institute of Yoga.

2. **REGISTERED OFFICE**

The registered office of the Society shall be situated in the National capital Territory of Delhi presently situated at 68 Ashoka Road, New Delhi-110001.

3. **OBJECTS**

- i) to act as a Centre of Excellence in Yoga;
- ii) to develop, promote and propagate the science and art of yoga; and
- iii) to provide and promote facilities for training teaching and research to fulfill the above two objects.

4. **FUNCTIONS**

To promote the above objects, the Institute may perform all necessary functions including inter-alia.

- i) To undertake, aid, promote, guide and coordinate research activities in the various aspects of Yoga, particularly its preventive, protective and curative potential for health.
- ii) To standardize the methods and curricula for yoga education and training;
- iii) To provide and promote facilities for training in the field of Yoga.
- iv) To promote yoga at the national and international level by organizing conferences and workshops and popularising through media.
- v) To compile, document and propagate the existing knowledge about yoga;
- vi) To develop the data base on the knowledge regarding scientific discoveries, institutions involved in yoga research, scientists and their contributions in the field of yoga.

*Inserted vide resolution passed in the 1st special meeting of General Body of National Institute of Yoga held on 25.2.1997.

- vii) To coordinate and integrate the concepts and activities of various schools of Yoga and for that purpose coordinate with other institutions within and outside India;
 - viii) To encourage and support facilities for making the benefits of yoga widely available.
 - ix) To establish branches of the Institute within India as also in countries other than India.
 - x) To hold examinations and award academic distinctions in yoga.
 - xi) To create posts and employ persons.
 - xii) To make rules and regulations and bye-laws for the conduct of the affairs of the Institute and to add, amend, vary or rescind them from time to time;
 - xiii) To receive grants-in-aid from Government and gifts, donations, benefactions, bequests and transfers of properties both movable and immovable from donors, benefactors, testators or transferors, charitable institutions/trusts, industries etc., as the case may be;
 - xiv) To acquire and dispose of movable and immovable properties in any manner;
 - xv) To take over the assets and liabilities of any other Central Government and other institutions, societies or associations engaged in promotion of yoga ; and
 - xvi) To do all such other acts and things as may be necessary to further the objects specified in Article 3.
5. All the incomes, earnings, movable and immovable properties of the society shall be solely utilized and applied towards the promotion of its objects and discharge of its functions only as set forth in the Memorandum of Association and no profit or part thereof shall be paid or transferred directly or indirectly by way of dividends, bonus, profits or in any other manner whatsoever to the present or past members of the society or to person claiming through anyone or more of the present or past members. No member of the society shall have any personal claim on any movable or immovable properties of the society or make any profits, whatsoever, by virtue of this membership.

6. The names, addresses, occupations and designations of the first members of the Governing Council, to whom the management of the affairs of the society is entrusted, as required under Section 2 of the Societies Registration act 1860, Punjab Amendment Act 1957 as extended to the National Capital Territory of Delhi, till the Governing Council is nominated according to the rules and regulations of the Society are as follows:

S.No.	NAME	ADDRESS & OCCUPATION	DESIGNATION
1.	Sh. P.S. Ghatowar	Deputy Minister Ministry of Health n& F.W. Nirman Bhawan, New Delhi.	Chairman
2.	Sh. M.S. Dayal	Secretary (ISM&H) Ministry of Health & F.W., Nirman Bhawan, New Delhi.	Vice-Chairman
3.	Sh. I. Choudhary	Addl. Secretary (Health) Ministry of Health n& F.W. Nirman Bhawan, New Delhi.	Member
4.	Sh. K. Chandramouli	Joint Secretary(ISM) (Deptt. of ISM) Ministry of Health n& F.W. Nirman Bhawan, New Delhi.	Member
5.	Smt. A.P. Ahluwalia	Joint Secretary & F.A. Ministry of Health n& F.W. Nirman Bhawan, New Delhi.	Member
6.	Vaidya S.K. Sharma	Incharge Adviser(Ayurveda) Ministry of Health & F.W. (Deptt. of ISM&H) Nirman Bhawan, New Delhi.	Member
7.	Dr. Naresh Kumar	Director, Central Council for Research in Yoga & Naturopathy, Jawagar Lal Nehru Bharatiya Chikitsa Avam Homoeopathy anusandhan Bhawan, Janak Puri, New Delhi.	Member
8.	Dr. W. Selvamurthy	Director, Defence Institute of Physiology & Allied Sciences, Timarpur, Delhi.	Member
9.	Sh. B.L. Meena	Dy. Secretary (ISM) Ministry of Health & F.W. (Deptt. of ISM&H) Nirman Bhawan, New Delhi.	Member

7. SIGNATORIES TO THE MEMORANDUM OF ASSOCIATION

We, the undersigned whose names, addresses and occupations are here under subscribed are desirous of being formed into a Society, named the Morarji Desai National Institute of Yoga under the Societies Registration Act 1860. Punjab Amendment Act 1957 as extended to the National Capital Territory of Delhi, in pursuance of this Memorandum of Association.

S.No.	NAME	ADDRESS & OCCUPATION	DESIGNATION
1.	Sh. P.S. Ghatowar	Deputy Minister Ministry of Health n& F.W. Nirman Bhawan, New Delhi.	Sd/-
2.	Sh. M.S. Dayal	Secretary (ISM&H) Ministry of Health & F.W., Nirman Bhawan, New Delhi.	Sd/-
3.	Sh. I. Choudhary	Addl. Secretary (Health) Ministry of Health n& F.W. Nirman Bhawan, New Delhi.	Sd/-
4.	Sh. K. Chandramouli	Joint Secretary(ISM) (Deptt. of ISM) Ministry of Health & F.W. Nirman Bhawan, New Delhi.	Sd/-
5.	Smt. A.P. Ahluwalia	Joint Secretary & F.A. Ministry of Health & F.W. Nirman Bhawan, New Delhi.	Sd/-
6.	Vaidya S.K. Sharma	Incharge Adviser(Ayurveda) Ministry of Health & F.W. (Deptt. of ISM&H) Nirman Bhawan, New Delhi.	Sd/-

Signatures at S.No. 1 to 6 above attested.

Sd/-
28.7.1995
(B.L. Meena)
Deputy Secretary (ISM)
Ministry of Health & F.W.
Nirman Bhawan, New Delhi.

S.No.	NAME	ADDRESS & OCCUPATION	DESIGNATION
7.	Dr. Naresh Kumar	Director, Central Council for Research in Yoga & Naturopathy, Jawagar Lal Nehru Bharatiya Chikitsa Avam Homoeopathy anusandhan Bhawan, Janak Puri, New Delhi.	Sd/-
8.	Dr. W. Selvamurthy	Director, Defence Institute of Physiology & Allied Sciences, Timarpur, Delhi.	Sd/-
9.	Sh. B.L. Meena	Dy. Secretary (ISM) Ministry of Health & F.W. (Deptt. of ISM&H) Nirman Bhawan, New Delhi.	Sd/-

Signatures at S.No. 7 to 9 above attested.

Sd/-
28.7.1995
(B.L. Meena)
Deputy Secretary (ISM)
Ministry of Health & F.W.
Nirman Bhawan, New Delhi.

**RULES AND REGULATIONS OF THE
MORARJI DESAI NATIONAL INSTITUTE OF YOGA
TITLE AND DEFINITION**

1. These Rules and Regulations may be called the Morarji Desai* National Institute of Yoga Rules.
2. In these Rules, unless there is anything repugnant or contrary in the subject or context:-
 - i) "Institute" means the Morarji Desai National Institute of Yoga, New Delhi.
 - ii) "General Body" means the General Body of the Morarji Desai National Institute of Yoga, New Delhi.
 - iii) "Governing Council" means the Governing Council of the Morarji Desai National Institute of Yoga, New Delhi.

- iv) “President” means the President of the Morarji Desai National Institute of Yoga, New Delhi.
- v) “Vice President” means the Vice President of the Morarji Desai National Institute of Yoga, New Delhi.
- vi) “Chairperson” means the Chairperson of the Governing Council of the Morarji Desai National Institute of Yoga, New Delhi.
- vii) “Vice Chairperson” means the Vice Chairperson of the Governing Council of the Morarji Desai National Institute of Yoga, New Delhi.
- viii) “Member” means a member of the General Body.
- ix) “Director” means the Director of the Morarji Desai National Institute of Yoga, New Delhi.
- x) “Secretary” means the Member-Secretary, Governing Council of the Morarji Desai National Institute of Yoga, New Delhi.
- xi) “Society” means the Morarji Desai National Institute of Yoga, New Delhi.

*Inserted vide resolution passed in the 1st special meeting of the General Body of National Institute of Yoga held on 25.2.1997.

3. AUTHORITIES AND OFFICERS OF THE INSTITUTE

- 1. The President
- 2. The General Body
- 3. The Governing Council
- 4. The Director
- 5. Such other Committees, Sub-Committees, authorities and officers as may be appointed by the Governing Council.

4. PRESIDENT AND VICE PRESIDENT

The Minister or the Minister of State or the Deputy Minister, holding charge of the work relating to Yoga in the Department of ISM&H, Ministry of Health & F.W., Govt. of India shall be the President of the Institute. The Secretary (ISM&H), Ministry of Health & F.W., Government of India shall be the Vice President of the Institute.

5. THE GENERAL BODY

The General Body shall consist of the following:

- | | | |
|-------|---|----------------|
| i) | Minister or Minister of State or Deputy Minister holding charge of the work of Yoga in the Deptt. of ISM&H, Ministry of Health & F.W., ex- officio. | President |
| ii) | Secretary (ISM&H),
Ministry of Health & F.W.,
Ex-Officio | Vice President |
| iii) | Joint Secretary (ISM)
Department of ISM&H
Ministry of Health & F.W. | Member |
| iv) | Joint Secretary (FA),
Ministry of Health & F.W. | Member |
| v) | Director,
Rashtriya Ayurveda Vidhyapeeth
Punjabi Bagh, New Delhi-110026 | Member |
| vi) | Joint Secretary (School Education)
Department of Education
Ministry of Human resource Development | Member |
| vii) | Joint Secretary, Incharge of Physical
Education, Department of Youth Affairs
& Sports, Ministry of Human Resource
Development. | Member |
| viii) | Representative of the Ministry of External
Affairs. | Member |
| ix) | Secretary (Medical)
Government of N.C.T. of Delhi | Member |
| x) | Director General
Indian Council of Medical Research | Member |
| xi) | President,
Central Council of Indian Medicine | Member |

- | | | |
|-----------|---|------------------|
| xii) | Director,
National Institute of Mental Health
And Neuro Sciences, Bangalore | Member |
| xiii) | Director,
Defence Institute of Physiology and
Allied Sciences, Delhi. | Member |
| xiv-xxiv) | Eleven eminent persons from the field of Yoga
or from field of such as Indian Systems of
Medicine, Education and Modern Medicine
Involved in the propagation of Yoga, to be
Nominated by the President. | Member |
| xxv) | Director,
Morarji Desai National Institute of Yoga | Member-Secretary |
6. The Institute shall keep a roll of members of General Body giving their addresses and occupations and every members shall sign the same.
 7. The Institute shall function notwithstanding any vacancy in the General Body or the Governing Council and no act or proceeding of the Institute shall be invalid merely by reasons of such vacancy or of any defect in the appointment of any of its members.
 8. The term of office of a nominated member shall be 3 years.
 9. Any outgoing member shall be eligible for renomination. For an ex-officio member, the term shall continue so long as he holds the office by virtue of which he is such a member.
 10. Resignation of membership shall be tendered to the secretary in person and shall not take effect until it has been accepted by the President.
 11. One fifth members of the General Body present in person shall constitute a quorum at any meeting of the General Body. In case a meeting is adjourned for want of quorum, there shall be no quorum for the adjourned meeting.
 12. All disputed questions at meetings of the General Body shall be determined by votes and the opinion of the majority shall prevail.
 13. Each member of the General Body shall have one vote and in case of equality of votes, the President shall have a casting vote.

14. President shall have the right to adjourn any meeting from time to time.
15. A decision given by the president of the meeting on a point of order raised by a member shall be final.

PROCEEDINGS OF THE GENERAL BODY

16. The General Body shall ordinarily meet once a year. The President may also convene a special meeting of the General Body.
17. An Annual Meeting of the General Body shall be held at such time, date and place as may be determined by the President. At such Annual General Meeting, the Annual Report and the Audited Accounts of the Institute together with the Auditor's Report thereon shall be submitted alongwith the observations, if any, of the Governing Council.
18. The President shall convene a Special Meeting of the General Body on the written requisition of not less than half of the total members of the General Body.
19. Any requisition so made by the members of the General Body shall express the object of the meeting proposed to be called and shall be left at the address of the Secretary or posted to his address.
20. At all Special General Meetings, no subjects other than those stated in the notice of requisition shall be discussed except when especially authorized by the President.
21. Excepting as otherwise provided in those rules, all meetings of the General Body shall be called by Notice under the signature of the Secretary.
22. Every notice called a meeting of the Society shall state the date, time and place at which such meeting will be held and shall be served upon every members of the Society not less than 21 clear days before the day appointed for any general meeting and 10 days for special meeting.
23. The accidental omission to give notice to or the non-receipt of notice by any member shall not invalidate the proceedings at the meeting.
24. The President shall preside at every General Meeting. In the absence of President, the Vice President shall preside over the General Meeting. In the absence of both, the members present shall choose a Member to preside over the meeting.

GOVERNING COUNCIL

25. The affairs of the Society shall be managed, administered, directed and controlled subject to Rules, Bye-Laws and Orders of the Society, by the Governing Council.
26. The property of the Institute shall be vested in the Governing council and in any proceedings, civil or criminal may be described as the property of the Governing Council.
27. In any proceedings, the Institute may sue or be sued in the name of the Secretary.

CONSTITUTION OF THE GOVERNING COUNCIL

28. The Governing Council of the Society shall consist of the following:

OFFICIAL

- | | | |
|------|--|------------------|
| i) | Secretary (ISM&H)
Ministry of Health & F.W. | Chairperson |
| ii) | Joint Secretary (ISM)
Department of ISM&H
Ministry of Health & F.W. | Vice Chairperson |
| iii) | Joint Secretary (FA)
Ministry of Health & F.W. | Member |
| iv) | Joint Secretary (School education)
Department of Education,
Ministry of Human Resource
Development. | Member |
| v) | Director General
Indian Council of Medical
Research or his nominee | Member |
| vi) | Director, Defence Institute of
Physiology & Allied Sciences,
Delhi. | Member |

NON-OFFICIAL

- | | | |
|--------------------|--|------------------|
| vii)
&
viii) | Two eminent persons from the field of Yoga to be nominated by the President from amongst the members of the General Body. | Members |
| ix) | One eminent social worker engaged in the propagation of Indian System of Medicine to be nominated by the President from amongst the Members of the General Body. | Member |
| x) | One expert in Modern Medicine to be nominated by the President from amongst the members of the General Body. | Member |
| xi) | One expert in Naturopathy or Education to be nominated by the President from amongst the Members of the General Body. | Member |
| xii) | Director, Morarji Desai National Institute of Yoga | Member-Secretary |
29. The Institute shall keep a roll of members of Governing Council giving their address and occupation and every member shall sign the same.

DURATION OF APPOINTMENT OF MEMBERS

30. I) Notwithstanding anything contained in sub-rule(iii) whenever a person holds the membership of the Governing Council by virtue of an office or appointment held by him (ex-officio), his membership shall terminate, when he ceases to hold that office or appointment and vacancy so caused shall be filled by his successor to that office.
- II) Unless his membership of the Governing Council is previously terminated as in sub rule 30(iii), the terms of office of a non-official members of the Governing council shall be three years from the date of nomination except that when a person has been appointed member of the Governing Council by reason of the office or appointment he holds. An out going member shall be eligible for re-nomination.

- III) Any member of the Governing Council shall cease to be member if (a) he resigns, becomes of unsound mind, becomes insolvent or is convicted of a criminal offence involving moral turpitude (b) his employer refuses to grant him permission to serve on the Governing Council, (c) he goes abroad for a continuous period exceeding one year, (d) he does not attend three consecutive meetings of the Governing Council, or (e) the Governing Council by a majority vote is of the opinion that a member has acted or is acting against the interests of the society.
- IV) Registration of membership shall be tendered to the Secretary in person and shall come into effect when it is accepted by the Chairperson.
- V) Any casual vacancy in the membership of the Governing Council caused by death or by any of the reasons mentioned in these sub-rules shall be filled in the same manner as provided in Rule 8. Such a member shall serve on the Governing Council for the remaining period of the tenure of office of the out-going member.
31. The Institute shall function notwithstanding any vacancy in its body and no act or proceeding of the Institute shall be invalid merely by reasons of such vacancy or of any defect in the appointment of any of its members.
32. The Governing Council shall meet as often as may be considered necessary by the Chairperson for the transaction of the business of the Institute but shall meet at least twice a year. The Chairperson shall decide the date, time and place of every meeting of the Governing Council and the agenda of the business for discussion at such meeting.
33. Any extraordinary meeting of the Governing Council may be held at any time during the year as the Chairperson may decide.
34. An extraordinary meeting of the Governing Council may be called on a written requisition indicating the purpose of the meeting by at least six members of the Governing Council and on receipt of such a requisition, the Secretary shall call such a meeting after giving notice as required under Rule 35 and at such time and place as the Chairperson may decide. At such a meeting no subject other than those stated in the requisition shall be discussed except when specially authorized by the Chairperson.
35. Every notice calling a meeting of the Governing Council shall state the date, time and place at which such meetings will be held and shall be served upon every member of the Governing Council not less than 14 clear days in case of ordinary meeting and not less than 7 clear days in the case of extraordinary meeting before the date of meeting under a Certificate of Posting if sent by post or telegram. The agenda shall also be sent along with the notice of the meeting and where it is not possible, the agenda shall be sent at least 7 days before the ordinary meeting and 5

- days before the extraordinary meeting under certificate of Posting if sent by post. Notice of meeting of the Governing Council shall be sent by the Secretary to the members of the Governing Council. The accidental omission to give notice or the non-receipt of the notice by any member shall however, not invalidate the proceedings of the meeting.
36. The Chairperson or in his absence the Vice Chairperson shall take the chair and preside over the meetings of the Governing Council. In the absence of both the members present shall choose one from amongst themselves to preside over the meeting.
 37. One third of the members of the Governing Council present in person shall constitute a quorum at any meeting of the Governing council. In case a meeting is adjourned for want of quorum, there shall be no quorum for the adjourned meeting.
 38. All disputed question at meetings of the Governing Council shall be determined by voted and the opinion of the majority shall prevail.
 39. Each member of the Governing Council shall have one vote and in case of equality of votes, the Chairperson shall have a casting vote.
 40. Any member desirous of moving any resolution at an ordinary meeting of the Governing Council shall give notice thereof in writing to the Secretary not less than seven days before the day of such meeting.
 41. Any business which it may be necessary for the Governing Council to perform, may be performed by way of a resolution in writing circulated amongst all its members and any such resolution so circulated and approved by majority of members entitled to vote at a meeting of Governing Council shall be as effectual and binding as if such a resolution had been passed in a meeting of the Governing Council.
 42. Chairperson shall have the right to adjourn any meeting from time to time.
 43. A decision given by the Chairperson of the meeting on a point of order raised by a member shall be final.
 44. All proceedings of the meetings of the Governing Council shall be entered in a Minute Book to be maintained by the Secretary for the purpose and all minutes shall be signed by the Chairperson at the next meeting after the same is duly confirmed.

POWERS OF THE GOVERNING COUNCIL

45. The Governing Council shall have general control of the affairs of the Institute and shall have authority to do, exercise and perform all the powers, acts and deeds for the planning, establishment and running of the Institute, and its branches whether within or outside India consistent with the aims and objects of the Institute, as set forth in the Memorandum of its Association.
46. The Governing Council shall have full powers to make such bye-laws as they shall think essential for the regulation of the business of the Institute and in particular with reference to (i) the keeping of accounts; (ii) the preparation and sanction of budget estimates; (iii) the sanctioning of expenditure; (iv) entering into contracts; (v) the appointment of staff and determination of their conditions of service; (vi) creation and abolition of posts; (vii) any other purpose that may be necessary.
47. The Governing Council may amalgamate, coordinate, take over or accept the management and administration of any endowment or trust fund or any subscription or donations, gifts, provided that the same is unaccompanied by any condition inconsistent or in conflict with the objects for which the Institute is established.
48. The Governing Council may by resolution delegate such administrative and financial powers as it may think proper to any Committee, the Chairperson the Director and such officers of the Institute as may be considered necessary.
49. The Governing Council shall have the power to frame, amend or repeal bye-laws for the administration and management of the affairs of the society.
50. The Governing Council shall have full powers to Institute, conduct, defend, compound, compromise or abandon any legal proceedings by or against the Institute or otherwise relating to the affairs of the Institute.
51. The Governing Council may appoint committees or sub-committees for such purpose and with such powers as may be specified by it.
52. Nothing in these rules shall prevent the President from exercising any or all the powers of the Governing Council in case of emergency for the furtherance of the objects of the Morarji Desai National Institute of Yoga and the action taken by the President on such occasions shall be reported to the Governing Council subsequently for ratification/information.

FINANCE COMMITTEE

53. There shall be a Standing Finance Committee of the Institute consisting of the following:
- | | | |
|------------------|--|------------------|
| i) | Joint Secretary (ISM)
Department of ISM&H,
Ministry of Health & F.W. | Chairperson |
| ii) | Joint Secretary (FA)
Ministry of Health & F.W. | Member |
| iii)
to
v) | Three members of the General Body
to be nominated by the President of
the Institute. | Members |
| vi) | Director, Morarji Desai National
Institute of Yoga. | Member-Secretary |
54. The following matters shall be referred to the Finance Committee which shall consider them and make its recommendation thereon to the Governing Council namely:
- a) Annual Accounts showing the receipts and expenditure of the Institute together with audit report thereon.
 - b) Budget estimates showing the estimated receipts and expenditure of the Institute.
 - c) All proposals for the creation of new posts.
 - d) All financial matters pertaining to the Institute including new proposals, re- appropriations of funds etc.
 - e) All matters relating to the invitation and acceptance of tenders.

SCIENTIFIC ADVISORY COMMITTEE

55. There shall be a Standing Scientific Advisory Committee of the Institute consisting of the following:

- | | | |
|-------|---|------------------|
| i) | Joint Secretary (AYUSH),
Department of AYUSH,
Ministry of Health & F.W. | Chairperson |
| ii) | Nominee of Director General,
Indian Council of Medical Research (ICMR),
New Delhi | Member |
| iii) | Nominee of Director,
National Institute of Mental Health
& Neuro Science (NIMHANS),
Bangalore | Member |
| iv) | Director or his nominee,
Defence Institute of Physiology
& Allied Sciences (DIPAS),
New Delhi | Member |
| v&vi) | Two eminent experts in Yoga with
Scientific background to be nominated by
the President from amongst the members
of the General Body | Member |
| vii) | Director,
Morarji Desai National Institute of Yoga (MDNIY),
New Delhi | Member-Secretary |

Note: Chairperson can co-opt maximum two experts in relevant field, to the Committee, additionally, if necessary.

56. All proposals relating to the Scientific objects of the Institute shall be referred to the Scientific Advisory Committee which shall consider them and make its recommendation thereon to the Governing Council.

ACADEMIC COMMITTEE

57. There shall be a Standing Academic Committee of the Institute consisting of the following:
- | | | |
|-------|--|-------------|
| i) | Director,
Morarji Desai National Institute of Yoga (MDNIY),
New Delhi | Chairperson |
| ii) | Representative of Department of
Secondary & Higher Education,
Ministry of Human Resource Development
(to be nominated by the Department of
Secondary & Higher Education) | Member |
| iii) | Representative of University Grants
Commission (UGC), New Delhi | Member |
| iv&v) | Two eminent experts in Yoga with academic
background to be nominated by the President
from amongst the members of the General Body | Member |
| vi) | Programme Officer / Administrative Officer,
Morarji Desai National Institute of Yoga (MDNIY),
New Delhi | Convenor |

Note: (i) Chairperson can co-opt maximum three experts in relevant field, to the Committee, additionally, if necessary.

(ii) Chairperson can constitute sub-committee(s) for smooth conduct of all academic activities of the Institute, e.g. examination, curriculum development, IEC material, Publications etc. in consultation with the Academic Committee.

58. All proposals relating to academic objects of the Institute shall be referred to the Academic Committee which shall consider them and make its recommendation thereon to the Governing Council.

59. Term of Office of nominated members of Finance Committee/Scientific Advisory Committee/Academic Committee shall be co-terminus with the term of the Governing Council but shall not exceed three years. An outgoing member shall be eligible for re-nomination.

No proceedings of the Finance Committee/Scientific Advisory Committee shall be invalid for the reason of lack of nomination/vacancy in the Committee.

60. Any business which it may be necessary for the Finance Committee/Scientific Advisory Committee/Academic Committee to perform, may be performed by a resolution in writing circulated amongst all its members and any such resolution so circulated and approved by a majority of members at that time shall be as effectual and binding as if such a resolution had been passed in a meeting of the Committee provided at least 3 members of the Committee have given their approval to the resolution.

FUNDS OF THE INSTITUTE

61. The funds of the Institute will consist of the following:
- i) Grants from Government of India;
 - ii) All fees and other charges received by the Institute;
 - iii) All money received by the Institute by way of grants, gifts, donations, benefactions, bequests or transfers; and
 - iv) All money received by the Institute in any other manner or from any other source.
62. All the money credited to the funds shall be deposited in a nationalized bank or invested in such manner as Governing Council may decide.
63. Funds shall be applied towards meeting the expenses of the Institute including expenses incurred in the exercise of its powers and discharge of its functions.
64. All funds shall be paid into the Institute's account with the Bank and shall not be withdrawn, except on a cheque signed by the Director or any other officers authorized by the Governing Council or under the bye-laws of the Society.
65. For the purpose of these Rules and Regulations, a financial year shall be taken to mean the twelve months commencing on the 1st April and ending 31st March of the following calendar year.

ACCOUNTS AND AUDIT

66. The Institute shall cause regular accounts to be kept of all its money and properties in respect of affairs of the Institute.

67. The accounts of the Institute shall be audited annually by the Comptroller and Auditor General of India, or by any other persons appointed by him or the Institute in this behalf and any expenditure incurred in connection with such audit shall be payable by the Institute to the Comptroller & Auditor General of India. The auditor shall have the right to demand the production of all Books, Accounts, Vouchers and other necessary documents and papers. The report of such audit shall be communicated by the auditors to the Institute with a copy to the Secretary (ISM&H), Ministry of Health & F.W.

POWERS AND FUNCTIONS OF THE CHAIRPERSON

68. The Chairperson shall exercise such powers and discharge such functions as laid down in these Rules and Regulations and Bye-Laws of the Institute and as may be delegated by the Governing Council.

POWERS AND FUNCTIONS OF THE TREASURER

69. The Joint Secretary (FA), Ministry of Health & F.W. shall be the Treasurer of the Institute and shall present annual accounts and budget to the Finance Committee, Governing Council and General Body and shall advise on financial matters. He shall also exercise such powers and discharge such functions as laid down in these Rules and Regulations and Bye-Laws of the Institute.

POWERS AND FUNCTIONS OF THE DIRECTOR

70. The Director shall be the Chief Executive Officer & ‘‘Head of Department’’ of the Institute and shall exercise the powers of ‘‘Head of Department’’ and inter-alia, discharge the duties mentioned below:
- a. He shall be Incharge of the Administration of the Institute. He shall allocate duties of Officers and employees of the Institute and shall exercise such supervision and executive control as may be necessary subject to these rules and regulation and the bye-laws.
 - b. He shall also exercise the powers as laid down in bye-laws f the Institute as the powers of the Director.
 - c. He shall also have powers to delegate any of his powers to the Officers on the administrative side subject to such limitations as may be imposed by the Governing Council.
71. The Director shall be appointed by the President. The recruitment rules and conditions of service of the Director shall be as may be decided by the Governing Council from time to time.

ANNUAL REPORT

72. An annual report of the proceedings of the Institute and of all work undertaken during the year shall be prepared and submitted to the Government of India after it is approved by the Governing Council. This report and the audited accounts of the Society along with auditor's report thereon shall be placed before the Society at the annual meeting.

ANNUAL STATEMENT OF ACCOUNTS

73. The Annual Statement of Accounts including the balance sheet and revenue account of the Institute when accepted and passed at a meeting of the Governing Council shall be forwarded to the Government of India together with auditor's report thereon.

ANNUAL LIST OF MANAGING/GOVERNING COUNCIL

74. Once in every year a list of the Office-bearers and members of the Society shall be filed with the Registrar of Societies Delhi as required under Section 4 of the Societies Registration Act, 1860.

LEGAL PROCEEDINGS (SECTION 6 OF THE ACT)

75. The Society may sue or be sued in the name of the Secretary as per provisions laid down under Section 6 of the Societies Registration Act, 1860 as applicable to the NCT of Delhi.
76. Any amendment in the Memorandum of Association or name of the Society will be carried out in accordance with procedure laid down under Section 12 & 12 A of Societies Registration Act, 1860.
77. The Governing Council will have power to amend or modify these Rules and Regulations of the Society by a resolution adopted in the meeting of the Governing Council called for the purpose.

DISSOLUTION AND ADJUSTMENT OF AFFAIRS

78. If the Society need to be dissolved, it shall be dissolved as per provisions laid down under Section 13 and 14 of the Societies Registration Act, 1860 as applicable to the NCT of Delhi.

APPLICATION OF THE ACT

79. All the provision under all the Sections of the Societies Registration Act, 1860 as applicable to the NCT of Delhi shall apply to the Society.

ESSENTIAL CERTIFICATE

80. certified that this is the correct copy of the Rules & Regulations of the Society

Sd/-
(P.S. GHATOWAR)
PRESIDENT

Sd/-
(B.L. MEENA)
SECRETARY

Sd/-
(A.P. AHLUWALIA)
TREASURER