



# MORARJI DESAI NATIONAL INSTITUTE OF YOGA

Ministry of AYUSH, Govt. of India  
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File No.MDNIY/S&P/2020-21/644

Dated: 6<sup>th</sup> Aug, 2021

## Notice Inviting Tender (NIT) for setting up of Three Studios for Online Classes in MDNIY

Morarji Desai National Institute of Yoga (Ministry of AYUSH, Govt. of India, New Delhi) invites sealed Tenders in two bid system as per scope and technical requirements (Annexure-A-I&II) – **The Technical bids (Annexure- B-I&II) & EMD (Separate envelope) and, Financial bids Annexure C (Separate envelope) should be kept in the separate sealed envelopes clearly marked on the envelope. These two envelopes should be kept in single common sealed envelope stating Name of the firm & “Quotation for setting up of three Studios in MDNIY”,** from the interested firms of repute having long standing experience setting up of the studios of different kinds in Govt. offices, corporate offices etc. with latest technology solutions and equipment, as per details mentioned below.

### Schedule of Invitation of bid:

Date of Issuance of NIT	09.08.2021
Last date and time of submission of bid document	31.08.2021 up to 11.00 AM
Bid document to be submitted to	Director, Morarji Desai National Institute of Yoga, 68, Ashok Road, New Delhi-110001
The EMD to be submitted	Rs.75,000/- (Rupees seventy five thousand only) in favour of “Morarji Desai National Institute of Yoga” through Bank Draft/ Pay Order only
Date and time of opening of Technical bid document	31.08.2021 at 11.30 AM
Date and time of opening of Financial Bid	Shall be opened on 02.09.2021 at 02.00 PM in respect of only those bidders who qualify in the Technical bid as per Check-list enclosed at Annexure-‘A-I&II’.

### Terms and Conditions are mentioned below:

1. The quotations will be opened on the same date i.e. 31.08.2021 at 11.30 am in the presence of the bidder(s) or their nominated/authorized representative, if present.
2. The rates should be inclusive of visiting, delivery, installation commissioning and training charges.
3. Quotations received after closing date and time will not be entertained.

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4. Cameras with Pan, Tilt and Zoom feature will be used to cover the Teacher/Guruji for the front and side profile, these will be mounted on the ceiling and will have a 20X Zoom. While third Camera with only the Zoom feature will be cover the black board only.
5. All the Cameras will be controlled with the help of Controller and the User will be able to Zoom/Pan/Tilt the Cameras with the help of a joystick. Switcher will allow the User to Choose between the Cameras for the live feed.
6. Cordless Lapel Mics will be used for seamless audio. Lights with dimmers will be used to control the lighting.
7. The bidder shall submit the quotation with Financial Bid quoting rate, without which the quotation will not be entertained and considered.
8. The firm will enclose the copies of their past experience work of different kinds to Govt. offices, corporate offices etc. for conducting the Photography and Videography.
9. The evaluation and subsequent selection the firm shall be based on the evaluation criteria given at A-II.
- 10(i). The rates once approved and accepted, will not be deviated from under any circumstances whatsoever.
- (ii) The work should be completed within 15 days of the receipt of work award letter, failing which MDNIY reserves the right to cancel the work award and forfeit the EMD of the firm. No representation in this regard shall be entertained.
11. If the work executed is found to be defective/not as per specifications/inferior quality the same shall not be accepted and shall be replaced at no additional cost & payment by the firm. MDNIY will not be liable to make an payment (part/full) for such defective/inferior work carried out or a subsequent replacement therefor.
12. The successful bidder shall be required to furnish a Performance Security @3% within 02 days of receipt of "Work award Letter". The Performance Security shall remain valid for a period of sixty days beyond the date of completion of all contractual obligations.
13. The payments shall be made as per Govt. Rules and Procedure on satisfactory completion of corresponding work.
14. The institute reserves the right to cancel/withdraw the tender without assigning any reason thereof.
15. All the disputes shall be subject to Delhi Jurisdiction only.

  
Administrative Officer, MDNIY

**Scope of work**

Setting up of 03 Studios in MDNIY with latest technology oriented solutions.

**Technical Requirements**

Sl. No.	Product Description	Qty. required for each studio
1.	PTZ Camera with 20x Zoom	02
2.	Block Camera with only Zoom	01
3.	Controller- All Cameras will be controlled from MDNIY	01
4.	Switcher - 4 Channel	01
5.	Encoder (Live feed + Recording on 64 GB SD Card)	01
6.	Convertor/Capture Card	01
7.	Monitor	01
8.	Mics Cordless	02
9.	Audio Mixer	01
10.	LED Light 1X1 Feet with Dimmer with stand	03
11.	AV Cables, Switches, Sockets, Boards etc.	01
12.	Labour & Technicians	
13.	Consultancy, Set up & Training	
14.	Console	
15.	Console Table (Size 6ft x 3.5ft: Drawers with lock, Paint mat finish)	01

**Evaluation Criteria of Bids**

1	Evaluation of Proposal – General	<p>a. Bidders will be required to give a presentation of their approach and methodology for meeting the objectives and deliverables as per the technical requirement. This presentation will be a part of the overall evaluation of Technical Proposal.</p> <p>b. Bidders will be shortlisted based on the evaluation of technical proposal.</p> <p>c. Financial Proposals of only those bidders, who have qualified technically, would be opened.</p> <p>d. MDNIY reserves the right to accept or reject in part or full any or all of the offers without assigning any reason.</p>
2.a	Evaluation of Technical Proposal	<p>a. MDNIY will first undertake a preliminary evaluation of the technical Proposals to check compliance with the eligibility criteria and with reference to completeness of the Proposals including if properly signed and whether the Proposals are generally in order.</p> <p>b. Proposals found to be non-responsive for any reason or not meeting the minimum eligibility criteria, as specified in this tender, will be rejected and not included for further detailed technical evaluation.</p> <p>c. MDNIY will thereafter undertake a detailed evaluation of the Technical Proposals on the basis of their responsiveness to the technical requirements, applying the evaluation criteria, sub criteria, and point system specified in this paragraph.</p> <p>d. Proposal shall be rejected at this stage if it does not respond to important aspects of the tender, particularly the technical requirements or if it fails to achieve the minimum technical score.</p> <p>e. Criteria, sub-criteria, and point system for the evaluation of Technical Proposals are:</p> <p><b>TECHNICAL BID STAGE (50 Marks)</b></p> <p># firms which has already conducted atleast one such installation :10 marks</p> <p># Should have technical resources with appropriate expertise :25 marks</p> <p># Turnover :05 marks</p> <p># Firm should be atleast 5 years old and in the related field :05 marks</p> <p># Firm should be providing latest technology oriented setup :05 marks</p>
2.b	Technical Presentation	<p><b>Technical Presentation Stage (50 Marks)</b></p> <p>a. Bidders shortlisted based on technical proposal will be invited to make a Presentation.</p> <p>b. The key personnel proposed in the technical proposal should be present for the technical presentation.</p>
2.c	Short listing of the vendors for financial opening	<p>Based on evaluation of <b>technical proposal &amp; presentation</b>, vendors will be shortlisted for financial bid opening.</p> <p>The weightages for the above are as follows:</p>
2.d	Weightages and qualifying percentage for financial opening	<ul style="list-style-type: none"> <li>• Technical bid : 50 marks</li> <li>• Presentation : 50 marks</li> </ul> <p>Vendor scoring a minimum of 70 marks shall be shortlisted for financial bid opening process.</p> <p>All the financial bids of ONLY short listed vendors will be opened and the lowest bidder will be treated as L1 for deciding the successful bidder as per the formula below:</p>
3	Announcement of successful bidder	<p><b>Winning Score = [Score as per 14 (d) x 0.60] + [(L1 price/quoted price) x 0.40 x 100]</b></p> <p><b>Whoever scores highest Winning Score is the Successful Bidder. (max score possible 100)</b></p>

**Check list for submission of Technical Bid**

<b>Sl. No.</b>	<b>Particulars</b>	<b>Remarks/documents to be attached</b>
1.	Name of the Agency	
2.	Address of Head Offices: Telephone: E-Mail Fax Number (if any): Name(s) of the contact person(s):	
3.	Self attested copy of PAN NUMBER	Page No.....
4.	Self attested copy of GST NUMBER	Page No.....
5.	Self attested copies of Audited Statement of Accounts/Form-16 for the 03 years 2017-18, 2018-19 and 2019-20.	Page No.....
6.	Self attested copies of work experience in Govt. Offices.	
7.	Details of Bid Security Fee: (Rs.75,000/-)	Page No.....
8.	Enclosed terms and conditions duly signed and stamped by the agency, if accepted.	Page No.....

Signature with Seal

**Technical Bid****Quotations for setting up of three Studios for Online Classes in MDNIY****A. Preliminary requirements**

<b>Sl. No.</b>	<b>Particulars</b>	<b>Details</b>
1.	Number of such projects executed	
2.	Whether technical resources with and expertise available	
3.	Whether firms at least 3 years old in the field	
4.	Whether ready to provide latest technology oriented setup	

**B. Technical Requirements:-**

<b>Sl. No.</b>	<b>Product Description</b>	<b>Qty. required for each studio</b>	<b>Whether item available or not</b>
1.	PTZ Camera with 20x Zoom	02	
2.	Block Camera with only Zoom	01	
3.	Controller- All Cameras will be controlled from MDNIY	01	
4.	Switcher – 4 Channel	01	
5.	Encoder (Live feed + Recording on 64 GB SD Card)	01	
6.	Convertor / Capture Card	01	
7.	Monitor	01	
8.	Mics Cordless	02	
9.	Audio Mixer	01	
10.	LED Light 1X1 Feet with Dimmer with stand	03	
11.	AV Cables, Switches, Sockets, Boards etc.	01	
12.	Labour & Technicians		
13.	Consultancy, Set up & Training		
14.	Console		
15.	Console Table (Size 6ft x 3.5ft: Drawers with lock, Paint mat finish)	01	

Signature with Seal

## (Financial Bid)

## Quotations for setting up of three Studios for Online Classes in MDNIY

Sl. No.	Product Description	Qty. required for each studio	Rates (each)	Total amount
1.	PTZ Camera with 20x Zoom	02		
2.	Block Camera with only Zoom	01		
3.	Controller- All Cameras will be controlled from MDNIY	01		
4.	Switcher - 4 Channel	01		
5.	Encoder (Live feed + Recording on 64 GB SD Card)	01		
6.	Convertor/Capture Card	01		
7.	Monitor	01		
8.	Mics Cordless	02		
9.	Audio Mixer	01		
10.	LED Light 1X1 Feet with Dimmer with stand	03		
11.	AV Cables, Switches, Sockets, Boards etc.	01		
12.	Labour & Technicians			
13.	Consultancy, Set up & Training			
14.	Console			
15.	Console Table (Size 6ft x 3.5ft: Drawers with lock, Paint mat finish)	01		
16.	Total:			
17.	GST, if any			
18.	Amount for 03 studios			
19.	Grand total:			

Signature with Seal